



**CITY OF TITUSVILLE
COUNCIL AGENDA**

July 25, 2017

**5:30 PM - Council Chamber at City Hall
555 South Washington Avenue, Titusville, FL 32796**

Any person who decides to appeal any decision of the City Council with respect to any matter considered at this meeting will need a record of the proceedings, and for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

The City desires to accommodate persons with disabilities. Accordingly, any physically handicapped person, pursuant to Chapter 286.26 Florida Statutes, should, at least 48 hours prior to the meeting, submit a written request to the chairperson that the physically handicapped person desires to attend the meeting.

- 1. CALL TO ORDER**
- 2. INVOCATION**
- 3. PLEDGE OF ALLEGIANCE**
- 4. SPECIAL RECOGNITIONS & PRESENTATIONS**
 - A. Employee of the Month - May 2017**

Recognize Jerry Garrett from Field Operations of the Water Resources Department as the Employee of the Month for May 2017.
 - B. Grant Award from the St. Johns Water Management District**

A representative from the St. Johns Water Management District will be presenting the City with a grant award towards the upcoming South St. Basin Baffle Box project. The water quality project was awarded \$105,000 from the District's fiscal year 2017-2018 Districtwide Cost-Share Program.
 - C. Community Development Department Spotlight**

Staff will present the Community Development Department Spotlight.
 - D. Certificate of Completion - 2017 Advanced Institute for Elected Municipal Officials**

Award Council Members (Jo Lynn Nelson and Sarah Stoeckel) Certificate of Completion for the 2017 Advanced Institute for Elected Municipal Officials.

E. Letters of Appreciation

City Manager will read the names of the employees that received Letters of Appreciation.

5. PETITIONS AND REQUESTS FROM THE PUBLIC PRESENT (NON-AGENDA ITEMS)

City of Titusville
"Gateway to Nature and Space"

REPORT TO COUNCIL

To: The Honorable Mayor and City Council
From: William S. Larese, City Manager
Subject: **Employee of the Month - May 2017**
Department/Office: Human Resources

Recommended Action:

Recognize Jerry Garrett from Field Operations of the Water Resources Department as the Employee of the Month for May 2017.

Summary Explanation & Background:

NA

Alternatives:

NA

Item Budgeted:

NA

Source/use of funds/Budget Book Page:

NA

Strategic Plan:

Strategic Plan Impact:

NA

ATTACHMENTS:

Description	Upload Date	Type
<input type="checkbox"/> Employee of the Month - May 2017	7/19/2017	Backup Material

City of Titusville Posthumous Employee of the Month

Jerry Garrett – Field Operations Division

Jerry Garrett was employed by the City of Titusville for 19 years. He was the Water Distribution Foreman for the Field Operation Division. Over the years, he held a variety of positions, ranging from Service Worker I/II to Equipment Operator II/III to Crew Leader I/II to Foreman.

Jerry gave energy, commitment and inspiration to his staff and to others with whom he worked. I can think of no other individual that exemplified more dedication, devotion, loyalty, selflessness, and a positive hard working attitude. He was always the first to volunteer for any job related activity or Department sponsored event such as the Annual City Picnic. He was always willing to volunteer his time and service to help any of his peers or subordinates with any work related activity even if it did not fall under his purview.

As the Water Distribution Foreman, Jerry demonstrated a high degree of professionalism, leadership, and quality of work performed. He possessed a diversity of talents that were well utilized for various projects. Jerry took a lot of pride in his work and it showed.

Jerry had a “can do” attitude that was very contagious and rubbed off on his crew. He maintained a high level of work ethic and held his crews to a high level of standards. He never asked any of them to do something he himself would not do or has not done. He was a great teacher/trainer and a very valuable asset to the City of Titusville.

Jerry was such a strong person through and through, from character, personality and presence.

Jerry was living proof of how fine a person can be. He was a good boss to the people he was in charge of, a devoted father to his children, a loving fiancé, son and brother. He was also a good friend to many of us and a great coworker. The character of the life he lived might be summed up in a few words: he was honest, he was loyal, and he was giving.

Albert Einstein said, “The value of a man should be seen in what he gives and not in what he is able to receive.” In one word, Jerry was a man who gave. He gave much to his work, to his family and to his friends.

One of the many great qualities that Jerry bestowed upon us was his devotion to help others. He was always willing to make time to provide us his knowledge, his skills and himself to take care of our needs. This characteristic of Jerry shows us the sense of care he had, which we will remember and miss. A value that we should try to imitate to honor his memory and make this world all that much better.

We were all very lucky to have had him in our lives and as much as he will be missed by us all, he will remain with us all, every day, as long as we can remember.

We love and miss you Jerry.

City of Titusville
"Gateway to Nature and Space"

REPORT TO COUNCIL

To: The Honorable Mayor and City Council
From: William S. Larese, City Manager
Subject: **Grant Award from the St. Johns Water Management District**
Department/Office: Public Works

Recommended Action:

A representative from the St. Johns Water Management District will be presenting the City with a grant award towards the upcoming South St. Basin Baffle Box project. The water quality project was awarded \$105,000 from the District's fiscal year 2017-2018 Districtwide Cost-Share Program.

Summary Explanation & Background:

NA

Alternatives:

NA

Item Budgeted:

NA

Source/use of funds/Budget Book Page:

NA

Strategic Plan:

Strategic Plan Impact:

NA

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

City of Titusville
"Gateway to Nature and Space"

REPORT TO COUNCIL

To: The Honorable Mayor and City Council
From: William S. Larese, City Manager
Subject: **Community Development Department Spotlight**
Department/Office: Community Development

Recommended Action:

Staff will present the Community Development Department Spotlight.

Summary Explanation & Background:

Alternatives:

Item Budgeted:

Source/use of funds/Budget Book Page:

Strategic Plan:

Strategic Plan Impact:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

City of Titusville
"Gateway to Nature and Space"

REPORT TO COUNCIL

To: The Honorable Mayor and City Council
From: William S. Larese, City Manager
Subject: **Certificate of Completion - 2017 Advanced Institute for Elected Municipal Officials**
Department/Office: City Clerk

Recommended Action:

Award Council Members (Jo Lynn Nelson and Sarah Stoeckel) Certificate of Completion for the 2017 Advanced Institute for Elected Municipal Officials.

Summary Explanation & Background:

NA

Alternatives:

NA

Item Budgeted:

NA

Source/use of funds/Budget Book Page:

NA

Strategic Plan:

Strategic Plan Impact:

NA

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

City of Titusville
"Gateway to Nature and Space"

REPORT TO COUNCIL

To: The Honorable Mayor and City Council
From: William S. Larese, City Manager
Subject: **Letters of Appreciation**
Department/Office: City Manager

Recommended Action:

City Manager will read the names of the employees that received Letters of Appreciation.

Summary Explanation & Background:

N/A

Alternatives:

N/A

Item Budgeted:

NA

Source/use of funds/Budget Book Page:

Strategic Plan:

Strategic Plan Impact:

N/A

ATTACHMENTS:

Description	Upload Date	Type
<input type="checkbox"/> Employee Letters of Appreciation	7/17/2017	Backup Material

MEMORANDUM

TO: The Honorable Mayor and City Council

FROM: Scott Larese, City Manager

DATE: July 25, 2017

*Recognized more than once.

SUBJECT: Letters of Appreciation

Letters of appreciation received for the following employees:

Community Development		
Eddy	Galindo	Natural Resources Planner
*Rose	Koenig	Program Specialist
Kwabena KB	Oforu	Community Development Engineer
*Brad	Parrish	Planning Manager
Trevor	Traphagen	Senior Planner
Fire Department		
Connor	McBride	Firefighter/EMT
Police Department		
Jason	Hanson	Police Officer
Amy	Matthews	Public Affairs Coordinator